

ALL RENEWAL UNITS MUST BE EARNED AND AWARDED DURING THE VALID TERM OF THE
LICENSE

License Renewal Requirements

1 semester credit = 15 OPI renewal units

1 quarter credit = 10 OPI renewal units

1 hour of attendance at a workshop = 1 OPI renewal unit (See Note #3 below)

CLASS 1 PROFESSIONAL TEACHING AND CLASS 3 ADMINISTRATIVE: 60 OPI renewal units

CLASS 2 STANDARD TEACHING: College credit and OPI renewal units:

- ➔ 3 semester credits and 15 OPI renewal units; **or**
- ➔ 4 semester credits; **or**
- ➔ 4 quarter credits and 20 OPI renewal units; **or**
- ➔ 5 quarter credits and 10 OPI renewal units; **or**
- ➔ 6 quarter credits

CLASS 4C VOCATIONAL: Same as Class 2 above. Specific course content required for first renewal. (See 10.57.423)

CLASS 4A AND 4B VOCATIONAL – Bachelor's degree: Same as Class 2 above. Specific course content required for first renewal. (See 10.57.422)

CLASS 4A AND 4B VOCATIONAL – Master's degree: Same as Class 1 and Class 3 above. Specific course content required for first renewal. (See 10.57.421)

CLASS 5 ALTERNATIVE: One-time only non-renewable, converts to other license or expires.

CLASS 6 SPECIALIST (School Psychologist or School Counselor): 60 OPI renewal units or any combination of OPI renewal units and graduate level credits.

CLASS 7 AMERICAN INDIAN LANGUAGE: 60 renewal units authorized and verified by the Tribe.

NOTE #1: All academic credit must be earned from an accredited institution

NOTE #2: All non-academic credit programs must be authorized by an “Approved Provider” of renewal unit credit. Government agencies (federal, state, tribal, county, city) and professional education organization may be “Approved Providers” by agreeing to adopt rules in agreement with the Office of Public Instruction (OPI). Call Educator Licensure at (406) 444-3150 for additional information about renewal unit activity.

NOTE #3: Educators licensed in Montana who are living out of state, and participate in another state’s validated professional development activities, other than college/university credit, may use these renewal unit activities when the intent and structure of the process assures the meeting or exceeding of Montana renewal unit requirements for licensure. Educators licensed in Montana who are living in state, and wish to participate in professional development activities offered by providers who have not been approved as a renewal unit provider, pursuant to ARM 10.57.216, may apply to the State Superintendent for approval prior to beginning the program. Call Educator Licensure at (406) 444-3150 for more information about renewal unit activity.

Questions Should be directed to:

Educator Licensure
Office of Public Instruction
Linda McCulloch, Superintendent
PO Box 202501
Helena, MT 59620-2501
Phone (406) 444-3150

